



Nazarene Theological College Learning Centre Information sheet

Thank you for signing up to take a class through a Learning Centre with Nazarene Theological College. Our Learning Centres run classes in different ways. Normally each class involves a number of Saturday day-long sessions spaced throughout a semester, and for some Centres this is supplemented by weekly or fortnightly sessions on a week night. Please contact your local Learning Centre Co-ordinator for full class schedule information.

Contacts:

<p><i>The Pool (Cornwall) Learning Centre</i> The Light and Life Centre Fore Street, Pool Cornwall TR15 3DZ Nigel Argell - nigel.argall@gmail.com</p>	<p><i>Garstang Learning Centre</i> Garstang Free Methodist Church, Windsor Rd, Garstang PR3 1ED Sue Sainsbury - dr.sue.sainsbury@btinternet.com</p>
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NTC Manchester

Heidi Wright (Registrar) – hwright@nazarene.ac.uk

Li-Jen Huang (Finance) – finance@nazarene.ac.uk

Costs:

There are 2 ways to take a class through an NTC Learning Centre, **Credit** and **Audit**.

Credit involves taking the class and completing assessment. Up to 6 Learning Centre units (a maximum of 60 credits) can later be used towards completing a Certificate of Higher Education with NTC Manchester (with the remaining 6 completed by on-site study in Manchester, usually through our week-long intensives).

Credit: £225

Audit involves attending the class sessions, but not undertaking any assessment.

Audit: £90

Some students choose just to attend the first Saturday class as a ‘taster’, to help them decide if they wish to do the full class. This is free. However, attendance beyond the first day means the **Audit** fee of £90 will be charged (or the credit fee if the student chooses this option).

Withdrawals:

We understand that sometimes plans change and you are not able to continue your studies. If you have attended just the first Saturday session, you may withdraw and get a full refund on the fees you paid. If you withdraw after having attended more than 1 session, you will still need to pay the **Audit** fee of £90. If you signed up to take the unit for credit, but then withdraw before the first assignment is due (if you have attended more than 1 session), you will need to pay the **Audit** fee of £90 only. If you withdraw after the assignment due date has passed, you will be charged for the full **Credit** fee of £225. You can notify the College of withdrawal by emailing the Registrar at hwright@nazarene.ac.uk.

We hope you have a wonderful learning experience. If you have any questions during your studies, please don't hesitate to be in touch with the NTC team via the contact details above.