



## Nazarene Theological College Learning Centre Information sheet

Thank you for signing up to take a class through a Learning Centre with Nazarene Theological College. Our Learning Centres run classes in different ways. Normally each class involves a number of Saturday day-long sessions spaced throughout a semester, and for some Centres this is supplemented by weekly or fortnightly sessions on a week night. Please contact your local Learning Centre Co-ordinator for full class schedule information.

### Contacts:

#### **The Pool (Cornwall) Learning Centre**

The Light and Life Centre  
Fore Street, Pool  
Cornwall TR15 3DZ  
Nigel Argall: [nigel.argall@gmail.com](mailto:nigel.argall@gmail.com)

#### **Garstang Learning Centre**

Garstang Free Methodist Church  
Windsor Road  
Garstang PR3 1ED  
Sue Sainsbury: [dr.sue.sainsbury@btinternet.com](mailto:dr.sue.sainsbury@btinternet.com)

#### **NTC Manchester**

Louise Kenyon (Assistant Dean) [lkenyon@nazarene.ac.uk](mailto:lkenyon@nazarene.ac.uk)  
Heidi Wright (Registrar) [hwright@nazarene.ac.uk](mailto:hwright@nazarene.ac.uk)  
Li-Jen Huang (Finance) [finance@nazarene.ac.uk](mailto:finance@nazarene.ac.uk)

### Study Options and Costs:

There are 2 ways to take a class through an NTC Learning Centre, **Credit** and **Audit**.

**Credit** involves taking the class and completing assessment. Up to 6 Learning Centre units (a maximum of 60 credits) can later be used towards completing a Certificate of Higher Education with NTC Manchester (with the remaining 6 completed by on-site study in Manchester, usually through our week-long intensives).<sup>1</sup>

**Credit unit fee: £225**

**Audit** involves attending the class sessions, but not undertaking any assessment.

Some students choose just to attend the first Saturday class as a 'taster', to help them decide if they wish to do the full class. This is free. However, attendance beyond the first day means the **Audit** fee of £90 will be charged (or the credit fee if the student chooses this option). Ordained Ministers in the Church of the Nazarene and Free Methodist Church can Audit units for £30.

**Audit unit fee: £90**

### Withdrawals:

We understand that sometimes plans change and you are not able to continue your studies. If you have attended just the first Saturday session, you may withdraw and get a full refund on the fees you paid. If you withdraw after having attended more than 1 session, you will still need to pay the **Audit** fee of £90. If you signed up to take the unit for credit, but then withdraw before the first assignment is due (if you have attended more than 1 session), you will need to pay the **Audit** fee of £90 only. If you withdraw after the assignment due date has passed, you will be charged for the full **Credit** fee of £225. You can notify the College of withdrawal by emailing the Registrar at [hwright@nazarene.ac.uk](mailto:hwright@nazarene.ac.uk)

We hope you have a wonderful learning experience. If you have any questions during your studies, please don't hesitate to be in touch with the NTC team via the contact details above.

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<sup>1</sup> With the exception of the Garstang Learning Centre where up to 100 credits of classes taken for credit can contribute to one of the validated awards you can receive through the College (with the remaining units completed by on-site study in Manchester). You will re-register on to a programme of study to complete a [validated award](#). Alternatively, students from all centres can complete 100 credits through the Learning Centre and gain the NTC internally-validated Christian Service Certificate.